

# Trade Secret Identification Register (India)

Identifies, documents, and tracks the Company's trade secrets for legal protection and due diligence

## HOW TO USE THIS TEMPLATE

1. Maintain this register as a living document — update whenever new trade secrets are identified.
2. Indian law does not require registration of trade secrets, but a documented register is critical evidence in litigation.
3. Only the IP Manager and CEO should have editing access to this register.
4. Review and verify completeness at least annually and before any investor due diligence.
5. Mark physical and digital copies of each trade secret with appropriate confidentiality labels.

## REGISTER DETAILS

Company Name	[Company full legal name and CIN]
Register Version	[v1.0 / v2.0 — increment on each substantive update]
Register Owner / Custodian	[IP Manager / Legal Head / CEO]
Date of First Creation	[DD Month YYYY]
Date of Last Review	[DD Month YYYY]
Next Scheduled Review	[DD Month YYYY — annual minimum]
Classification Level of this Document	[Strictly Confidential — For Internal Use Only]

## 1. PURPOSE AND LEGAL FRAMEWORK

**1.1** This Trade Secret Identification Register (this "**Register**") documents the Company's trade secrets and other confidential proprietary information that derives economic value from being kept secret and that is subject to reasonable measures to maintain its secrecy.

**1.2 Legal Framework.** India does not have a standalone trade secret statute. Trade secret protection in India arises from: (a) the law of breach of confidence under the Indian Contract Act 1872; (b) the law of unjust enrichment; (c) tortious liability for misappropriation of confidential information; and (d) employment contract provisions. This Register serves as evidence that the Company: (i) has identified specific confidential information as valuable; (ii) has taken reasonable steps to protect it; and (iii) is entitled to protection against misappropriation.

**1.3 Why Documentation Matters.** In any trade secret litigation or employment dispute, the Company must demonstrate that: (a) the information was actually secret (not publicly available); (b) the information had commercial value by reason of its secrecy; and (c) the Company took reasonable measures to maintain its secrecy. This Register provides documentary evidence of all three elements.

## 2. TRADE SECRET IDENTIFICATION CRITERIA

**2.1** Information qualifies as a trade secret if it satisfies ALL of the following criteria:

- (1) **Not generally known:** the information is not in the public domain and is not generally known or readily ascertainable by persons in the relevant industry.

- (2) **Economic value from secrecy:** the information has independent economic value — it gives the Company a competitive advantage that would be lost if competitors obtained the information.
- (3) **Reasonable protective measures:** the Company has taken reasonable steps to maintain its secrecy, including access restrictions, confidentiality agreements, and physical/digital security measures.
- (4) **Definiteness:** the information is sufficiently definite and specific to be identified and protected — vague categories of 'general know-how' do not qualify.

### 3. TRADE SECRET REGISTER

Complete one entry per trade secret or trade secret category. Be specific — vague descriptions are less useful in litigation.

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<p>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': 'Description (specific and detailed)' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text='Description (specific and detailed)', textColor=Color(.266667,.266667,.266667,1), us_lines=[])] 'style': 'bulletText': None 'debug': 0 ) #Paragraph</p>	<p>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': '[Describe what the trade secret is — e.g. "the specific hyperparameter configuration and training dataset composition used for our recommendation engine model v3.2"]' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text='[Describe what the trade secret is — e.g. "the specific hyperparameter configuration and training dataset composition used for our recommendation engine model v3.2"]', textColor=Color(.266667,.266667,.266667,1), us_lines=[])] 'style': 'bulletText': None 'debug': 0 ) #Paragraph</p>
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<p>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': 'Access Control Measures in Place' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text='Access Control Measures in Place', textColor=Color(.266667,.266667,.266667,1), us_lines=[])] 'style': 'bulletText': None 'debug': 0 ) #Paragraph</p>	<p>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': '[Password protection / encryption / restricted repository / physical safe / NDA / RBAC]' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text='[Password protection / encryption / restricted repository / physical safe / NDA / RBAC]', textColor=Color(.266667,.266667,.266667,1), us_lines=[])] 'style': 'bulletText': None 'debug': 0 ) #Paragraph</p>
<p>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': 'NDA / Confidentiality Agreement Reference' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text='NDA / Confidentiality Agreement Reference', textColor=Color(.266667,.266667,.266667,1), us_lines=[])] 'style': 'bulletText': None 'debug': 0 ) #Paragraph</p>	<p>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': '[Reference to specific NDAs or employment clauses covering this TS]' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text='[Reference to specific NDAs or employment clauses covering this TS]', textColor=Color(.266667,.266667,.266667,1), us_lines=[])] 'style': 'bulletText': None 'debug': 0 ) #Paragraph</p>
<p>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': 'Commercial Value / Competitive Advantage' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text='Commercial Value / Competitive Advantage', textColor=Color(.266667,.266667,.266667,1), us_lines=[])] 'style': 'bulletText': None 'debug': 0 ) #Paragraph</p>	<p>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': '[Brief description of why secrecy gives competitive advantage]' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text='[Brief description of why secrecy gives competitive advantage]', textColor=Color(.266667,.266667,.266667,1), us_lines=[])] 'style': 'bulletText': None 'debug': 0 ) #Paragraph</p>
<p>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': 'Last Verified by IP Manager' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text='Last Verified by IP Manager', textColor=Color(.266667,.266667,.266667,1), us_lines=[])] 'style': 'bulletText': None 'debug': 0 ) #Paragraph</p>	<p>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': '[DD/MM/YYYY] — [IP Manager name]' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text='[DD/MM/YYYY] — [IP Manager name]', textColor=Color(.266667,.266667,.266667,1), us_lines=[])] 'style': 'bulletText': None 'debug': 0 ) #Paragraph</p>

<pre>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': 'Status' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text='Status', textColor=Color(.266667,.266667,.266667,1), us_lines=[])]) 'style': 'bulletText': None 'debug': 0 ) #Paragraph</pre>	<pre>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': '[Active / Retired / Partially disclosed — specify]' 'frags': [ParaFrag(__tag__='para', bold=0, fontName='Helvetica', fontSize=8, greek=0, italic=0, link=[], rise=0, text=[Active / Retired / Partially disclosed — specify]', textColor=Color(.266667,.266667,.266667,1), us_lines=[])]) 'style': 'bulletText': None 'debug': 0 ) #Paragraph</pre>
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#### 4. ANNUAL REVIEW PROCESS

<pre>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': 'Review Step' 'frags': [ParaFrag(__tag__='b', bold=1, fontName='Helvetica-Bold', fontSize=8, greek=0, italic=0, link=[], rise=0, text='Review Step', textColor=Color(.266667,.266667,.266667,1), us_lines=[])]) 'style': 'bulletText': None 'debug': 0 ) #Paragraph</pre>	<pre>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': 'Action Required' 'frags': [ParaFrag(__tag__='b', bold=1, fontName='Helvetica-Bold', fontSize=8, greek=0, italic=0, link=[], rise=0, text='Action Required', textColor=Color(.266667,.266667,.266667,1), us_lines=[])]) 'style': 'bulletText': None 'debug': 0 ) #Paragraph</pre>	<pre>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': 'Responsible' 'frags': [ParaFrag(__tag__='b', bold=1, fontName='Helvetica-Bold', fontSize=8, greek=0, italic=0, link=[], rise=0, text='Responsible', textColor=Color(.266667,.266667,.266667,1), us_lines=[])]) 'style': 'bulletText': None 'debug': 0 ) #Paragraph</pre>	<pre>Paragraph( 'caseSensitive': 1 'encoding': 'utf8' 'text': 'Date Completed' 'frags': [ParaFrag(__tag__='b', bold=1, fontName='Helvetica-Bold', fontSize=8, greek=0, italic=0, link=[], rise=0, text='Date Completed', textColor=Color(.266667,.266667,.266667,1), us_lines=[])]) 'style': 'bulletText': None 'debug': 0 ) #Paragraph</pre>
Verify all entries are current	Check each TS is still secret and still commercially valuable	IP Manager	[DD/MM/YYYY]
Check access controls	Verify access lists are current — remove departed employees	IT + IP Manager	[DD/MM/YYYY]

Verify NDAs are in place	Confirm all persons with access have signed current NDAs	Legal / HR	[DD/MM/YYYY]
Identify new trade secrets	Add any new trade secrets created since last review	IP Manager	[DD/MM/YYYY]
Retire obsolete entries	Mark trade secrets that are no longer valuable or have been disclosed	IP Manager	[DD/MM/YYYY]
Update version and date	Increment version number and update review date	IP Manager	[DD/MM/YYYY]
Board/CEO sign-off	CEO or Board to acknowledge completion of review	CEO	[DD/MM/YYYY]

### AUTHORISATION AND SIGN-OFF

IP MANAGER / CUSTODIAN	CEO / AUTHORISED DIRECTOR
[IP Manager Name]	[CEO Name]
Signature: _____	Signature: _____
Date: _____	Date: _____
Version: _____	

**IMPORTANT NOTE**

THIS REGISTER IS STRICTLY CONFIDENTIAL. Access must be limited to the IP Manager, CEO, and those with a specific need to know. Do not share this register with any employee, consultant, or third party without IP Manager authorisation. In litigation, this register may be produced as evidence of the Company's trade secrets. Template only — not legal advice.